

HONG KONG GEOGRAPHY DAY 2022

November 26, 2022

<https://www.geog.hku.hk/geogday2022>

NOTES FOR PAPER PRESENTATION

1. Date and Time

The paper session will be held on **November 26, 2022 (Saturday)** in parallel sessions in lecture theatres (MWT6 or MWT7) at the University of Hong Kong's Main Campus.

2. Paper Preparations

- Presentations must be prepared and delivered in English.
- Each paper will be allocated 15 minutes for the speaker's presentation including Questions and Answers (Q & A). Depending on the availability of time, Q & A will be handled flexibly by the Session Chair. In some cases, Q & A will only be entertained at the end of each session. (Updated: 14 NOV 2022)
- Presentation file should be saved on a USB device using one of the formats listed below:
 - PowerPoint 2016 or earlier version (.ppt) or (.pptx)
 - PDF Reader: Adobe Acrobat

3. On-site Preparations

- Each session room will have computer system, lectern, microphone, laser pointer and projectors that display at 1920×1080 resolutions.
- Presenters are required to make their presentations using the laptop computer provided by the organizer.
- Presenters are requested to show up in the designated presentation room 15 minutes prior to the session start time for uploading the presentation file.
- Personal laptops CANNOT be used for presentations in the session rooms.

4. Additional notes for postgraduate students (PGS) joining the paper competition

- Use the paper template to prepare the paper and upload to the [Paper/Poster Submission Form](#).